

Mandatory Disclosure by Institutions running PGDBM/PGDM/MCA Programme to be included in their respective information Brochure, Displayed on their website and to be submitted to AICTE every year well before the admission process.

I) Name of the Institution :

- ❖ G.H.R.Education Foundation Society
G.H.Raisoni Institute of Information Technology
Gat No. 57, Pachora Road, Jalgaon
Phone No. : (0257) 2262781, 2262782, 2262783
Fax No. : (0257) 2262784
E-mail : ghriit_jal.edu.in

II) Name & Address of the Director:

- ❖ Dr. Preeti V. Agarwal
(M.A. (English), M.C.M, Ph.D.(MIS))
'Preeti-Vishwa', 10, Suyog Colony, Jalgaon
Phone No. : (0257) 2235600
Fax No. : (0257) 2262783
E-Mail :- pva_agrawal@hotmail.com

III) Name of the Affiliating University:

- ❖ North Maharashtra University, Jalgaon.

III) Governance:

❖ Member of the Board & their brief background:

Sr. No.	Name of Board Members & Backgrounds	Designation	Address
1.	Mr. Sunil G. Raisoni	Chairman	79, Shivaji Nagar, Nagpur
2.	Shri. Avinash G. Raisoni (Business)	Vice-Chairman	79, Shivaji Nagar, Nagpur
3.	Mr. Pritam A. Raisoni (Business)	Secretary	79, Shivaji Nagar, Nagpur
4.	Mr. Nitin G. Tatiya	Jt-Secretary	Shradha House, 1st Floor, Nagpur
5.	Mr. Ramesh H. Ranka	Member	Shradha House, 1st Floor, Nagpur
6.	Ms. Anita V. Pande	Tresurer	Shradha House, 1st Floor, Nagpur
7.	Mr. A.B.Deshmukh	Member	Shradha House, 1st Floor, Nagpur
8.	Mr. Manish K. Nimbarte	Member	Shradha House, 1st Floor, Nagpur

❖ Member of Academic Advisory Body:

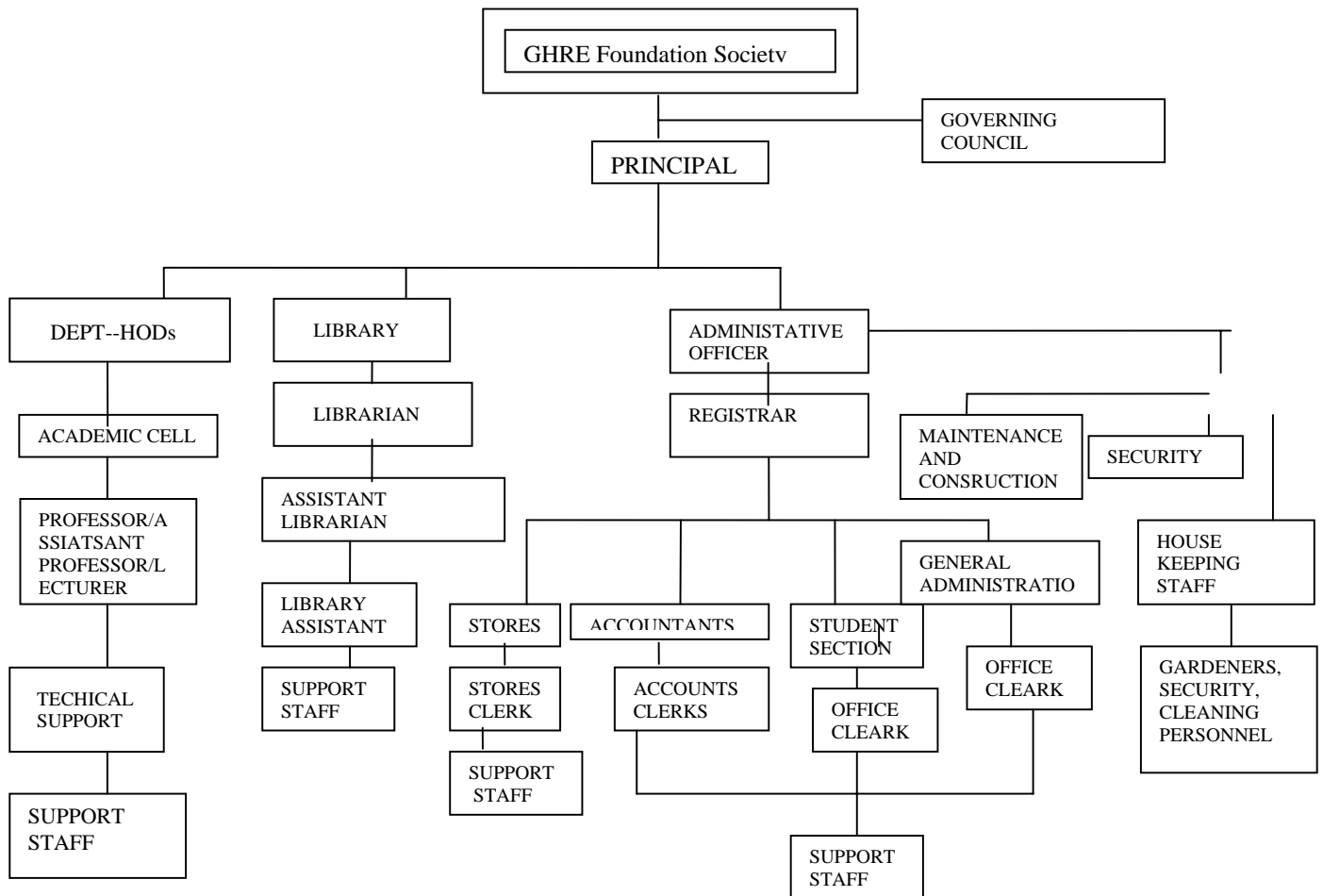
Sr. No.	Name of Body Member	Status
1	Shri. Sunil G. Raisoni	Chairman - Member
2	Shri. Pritam A. Raisoni	Secretary - Member
3	Shri. M.U. Deshpande	Retd. Professor at I.I.T, Mumbai & Director of VNIT, Nagpur - Member
4	Shri. A.K. Lamba	Retd. & Director General Ordinance factory Board, Ministry of Defense, Govt. of India - Member
5	Dr. Vishwesh Agarwal	Doctor - Member
6	Shri. B.H. Jain	President of Jain Valley, Jalgaon - Member
7	Dr. Preeti V. Agarwal	Director - Member Secretary

❖ Frequency of the Board Meeting and Academic Advisory Body:

Board Meeting : 1

Academic Advisory Body meeting 3 - 4 in a year

❖ **Organizational chart and processes:**



Nature and Extent of involvement of faculty and students in academic affairs/improvements
They are involved in Academic and Administration Committee.

- Staff
 - 1) Following committees existing involving the staff members for institute Governance.
 - i) **Admission Cell**
 - ii) **Academic Cell**
 - iii) **Discipline Monitoring Committee**
 - iv) **Planning and Development Committee**

- v) **Grievances Redressal Cell**
- vi) **Industry Institute Interaction Cell**
- vii) **Building Committee**
- viii) **Finance Committee**
- ix) **Individual Class In-charge**
- x) **Parent Teacher Interaction Cell**
- xi) **Cultural Activity Cell**
- xii) **Examination Cell**

Every staff member is actively involved in overall institutional Governance.

- **Student**

The Student Council consisting of following members

- 1) **Student Secretary**
- 2) **Sport Secretary (One for Boys and one for Girls)**
- 3) **Cultural Secretary**
- 4) **Magazine Secretary**
- 5) **Class Representative**
- 6) **Ladies Representative**
- 7) **Student Convener**

All the activities in Institute are coordinated and participated by the students.

- **Mechanism/Norms & Procedure for democratic/good Governance**

Every teaching, non teaching and students are actively involved in the governance of institution through various committees and student council.

- **Student Feedback on Institutional Governance/faculty performance**

Student feedback is be on monthly basis to evaluate the performance of faculty. Appropriate action for improvement will be taken as a governance of institution.

- **Grievance redressal mechanism for faculty, staff and students**

IV) Programmes :

❖ Name of the Programmes approved by the AICTE:

Sr. No.	Name of the Branch	Intake
1	Master in Computer Application	60

❖ Name of the Programmes accredited by the AICTE:

----- First Year Completed Not Eligible for accreditation -----

❖ For each Programme the following details are to be given:

Details of Programme:

- **Course Name** : M.C.A.
- **Number of Seats** : 60
- **Duration** : 3 Years
- **Cut off mark/rank for admission during the last three years.**
: Nil
- **Fee** : Fees- 60000
- **Placement Facilities** : The Institute has a Independent Placement Cell, which has a Placement Co-Ordinator.
- **Campus Placements in last two years with minimum salary, maximum salary and average salary :**

Year	Campus Placement	Minimum Salary offered	Max. Salary Offered	Avg. Salary Offered
-----Second Year Completed, Presently Not applicable-----				

❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval:

----- Not Applicable -----

Faculty:

❖ Branch wise list of faculty members

Faculty	Numbers
Permanent	12
Visiting	Nil
Adjunct	Nil
Guest faculty	02
Permanent Faculty: Student ratio	1:5

❖ Profile of Director/ Principal with qualification, Total Experience, Age and Duration of Employment at the Institution Concerned

1. Name : Dr. Preeti V. Agarwal.
2. Date of Birth : 27-4-1961.
3. Educational Qualification : M.A., MCM, PhD.
4. Work Experience
 - Teaching : 13
 - Research : 02
 - Industry : 05
 - Others : -
5. Area of Specializations :- Software Engg. , MIS.
6. Subjects teaching at Under Graduate Level: -
Post Graduate Level : Oracle, ERP, SW, E-Commerce.
7. Research guidance
 - No. of papers published in national level : 07
 - Master's - National Journals : -
 - Ph.D. - International Journals : -
 - Conferences : -
8. Projects Carried out : 10
9. Patents : -
10. Technology Transfer : -
11. Research Publications : -
12. No. of Books published with details : -

VI) Fee:

- ❖ **Details of fee, as approved by State Fee Committee, for the Institutions:**
Tuition Fees – 49000, Development Fees- 11000= Rs.60000
- ❖ **Time schedule for payment of fee for the entire programme:**
Maximum Two Installments (Semester wise) are given to students for payment of fees
- ❖ **No. of Fee waivers granted with amount and name of students:**
----- Nil -----
- ❖ **Number of scholarships offered by the institute, duration and amount:**
----- Nil -----
- ❖ **Criteria for fee waivers/scholarships:**
----- In Process -----
- ❖ **Estimated cost of Boarding and Lodging in Hostels:**
1) Lodging - Rs. 22500/- Per Year.

VII) Admission:

- ❖ **Number Of Seats sanctioned with the year of approval:**

No of Seats	Year of Approval	AICTE letter No. & Date
60	2007-2008	F.No.06/07MS/MCA/2007/007_III Date :- 29/06/2007
60	2008-2009	F.No. 06/07/Ms/MCA/2007/007_III Date :- 22/05/2008
60	2009-2010	F.No. 06/07/Ms/MCA/2007/007_III Date :- 29/05/09

- ❖ **Number of Students admitted under various categories each year in the last three years :**

Year	No of Students admitted	SC	ST	NT	VJ	OBC	Open	Total
2007 – 2008	26	-	-	-	-	08	18	26
2008 – 09	36	01	-	-	-	16	19	36

- ❖ **Number of Application Received during last two years for Admission under Management Quota and number admitted:**

VIII) Admission Procedure:

- ❖ **Mention the admission test being followed, name and address of the Test agency and its URL(website).**

Name of test:- MH-CET,

Address :- Director of Technical Education, Mumbai.

Website :- www.dte.org.in

- ❖ **Number of seats allotted to different Test Qualified candidates separately[AIMCET/CET(State conducted test/University tests)/Association conducted test].**

MH-CET:- Students (2009 – 10)

- ❖ **Calendar for admission against management/vacant seats:**

- Last date for request for applications: - 6th Aug at 4 pm.
- Last date for submission of application: - 6th Aug till 5 pm.
- Dates for announcing final results: -.7th Aug up to 1 pm.
- Release of admission list (main list and waiting list should be announced on the same day): - 7th Aug
- Date for acceptance by the candidate (time given should in no case be less than 15 days): - 20th Aug at 4.00 pm.
- Last date for closing of admission: - 20th Aug
- Starting of the academic session: -. 22nd Aug
- The waiting list should be activated only on the expiry of date of main List.
- The policy of refund of the fee, in case of withdrawal, should be clearly notified: -. Before 14th Aug

IX) Criteria and Weightages for Admission:

- ❖ The Rules & Procedure of C.E.T. conducted by Directorate of Technical Education (D.T.E.), Mumbai is strictly followed by Institute for making admission every year.
- ❖ All necessary & required information for admission procedure is given in brochure of CET conducted by D.T.E.

X) Application form: -

- ❖ Application form can be downloaded from D.T.E. website - www.dte.org.in/mba.

XI) List of Applicants

- ❖ The Admission process for the year 2009 –10 is progress

XII) Results of the Admission under Management Seats/Vacant Seats

- ❖ The Rules & Procedure of C.E.T. conducted by Directorate of Technical Education (D.T.E.), Mumbai is strictly followed by Institute for making admission every year.
- ❖ The Admission process for the year 2007 –08 is in progress. Hence List of candidates in each category & waiting list is not available till date, it will be displayed on Institute Website.

XIII) Information on Infrastructure and Other Resources Available

Library:

- ❖ Number of Library books/Titles/Journals available (programme-wise)

Programme	No. of Books	No. of Titles	No. of Journals
MCA	3370	648	15+3

- ❖ List of online National/International Journal subscribed.:- Nil
- ❖ E-Library facilities.:- Yes

Laboratory:

Sr. No	Name of the Course	Name of the Laboratory /Workshop	Major Equipment
1.	MCA	Computer Lab	Computers UPS Switches, Servers,Racks

Computing Facilities:

Number and Configuration of Systems	100 PCs, P4
Total number of systems connected by LAN	100
Total number of systems connected to WAN	-
Internet bandwidth	3 MBPS
Major software packages available	Win XP, Linux, VB
Special purpose facilities available	Wi-Fi System

Extra Curriculum Activities

Soft Skill Development Facilities	Available
Number of Classrooms and size of each	07,560qm
Number of Tutorial rooms and size of each	03, 120 sqm
Number of Laboratories and size of each	02, 160sqm
Number of drawing halls and size of each	-
Number of Computer Center with capacity of each	02, 40 & 60 PCs
Central Examination facility, Number of rooms and capacity of each	-
Teaching Learning process	Audio- Visual

- Curricula and syllabi for each of the programme as approved by the University
- Academic Calendar of the University
- Academic Time Table
- Teaching Load of each Faculty
- Internal Continuous Evaluation System and Place
- Students' assessment of faculty, System in place.

Note: - Suppression and/or misrepresentation of information would attract appropriate penal action.